

Cabinet

Minutes

Monday 5 March 2012

PRESENT

Councillor Stephen Greenhalgh, Leader
Councillor Nicholas Botterill, Deputy Leader (+Environment and Asset Management)
Councillor Mark Loveday, Cabinet Member for Strategy
Councillor Helen Binmore, Cabinet Member for Children's Services
Councillor Joe Carlebach, Cabinet Member for Community Care
Councillor Harry Phibbs, Cabinet Member for Community Engagement
Councillor Andrew Johnson, Cabinet Member for Housing
Councillor Greg Smith, Cabinet Member for Residents Services

ALSO PRESENT

Councillor Michael Cartwright

181. MINUTES OF THE CABINET MEETING HELD ON 30 JANUARY 2012

RESOLVED:

That the minutes of the meeting of the Cabinet held on 30 January 2012 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

182. APOLOGIES FOR ABSENCE

There were no apologies for absence.

183. DECLARATION OF INTERESTS

The following Councillors declared a personal interest in agenda item 10 (School Organisation Strategy 2013 – 13) as follows:-

Councillor Helen Binmore as a School Governor at Burlington Danes Academy.
Councillor Joe Carlebach as School Governor at James Lee Nursery.
Councillor Michael Cartwright as School Governor at Sacred Heart High School.
Councillor Harry Phibbs as his wife is a founder of the West London Free School.

184. THE GENERAL FUND CAPITAL PROGRAMME, HOUSING CAPITAL PROGRAMME AND REVENUE MONITORING 2011/12 MONTH 9 AMENDMENTS

RESOLVED:

- 1 That the changes to the capital programme as set out in Appendix 1 be approved.
- 2 That the changes to the General Fund revenue budget and Housing Revenue Account as set out in Appendix 2 be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

185. NATIONAL NON-DOMESTIC RATES : WRITE OFFS

RESOLVED:

1. That the write off of debts totalling £518,167.23 be approved.
2. That the cost of these write offs are met by the National Non-Domestic Pool and not the Council be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

186. TRI- AND BI-BOROUGH LEGAL AGREEMENTS

RESOLVED:

That the Executive Director for Finance and Corporate Governance (LBHF), the Town Clerk and Executive Director of Finance (RBKC) and the Chief Operating Officer (WCC) be authorised to enter into the Bi and Tri-Borough Agreements in respect of the services set out in paragraph 6 on the terms set out in paragraph 5 of the report or such other broadly similar terms as she/he, in consultation with the relevant Director of Legal & Democratic Services, considers appropriate.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

187. AWARD OF TERM CONTRACT FOR PUBLIC LIGHTING AND ANCILLARY WORKS 2012-2015

RESOLVED:

To note that the annual current notional value of the contract is in the region of £1,000,000, and that the value may go up or down depending on the work ordered through the contract, but that all works ordered under the contract will be subject to the appropriate budget being available.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

188. EARLS COURT OLYMPIC VOLLEYBALL - LOCAL AREA TRAFFIC MANAGEMENT AND PARKING PLAN (LATMP)

RESOLVED:

That approval be given to carry out the Local Area Traffic Management and Parking Plan at a total cost of approximately £300,000 as set out in paragraph 5 of the report.

That authority be delegated to the Deputy Leader (+ Environment and Asset Management), in consultation with the Executive Director of Transportation and Technical Services, to approve the final LATMP and enter into an 'undertaking' with LOCOG in order to facilitate funding the project.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

189. TFL FUNDED ANNUAL INTEGRATED TRANSPORT INVESTMENT PROGRAMME 2012/13

RESOLVED:

1. That approval be given to carry out feasibility design and consultation on projects C1 to C3 and N1 to N4 at a total cost of £217,000 (approximately 15% of the project total) as set out in paragraph 3 of the report.
2. That authority be delegated to the Deputy Leader (Environment + Asset Management), in consultation with the Executive Director of Transportation and Technical Services, to approve implementation of the seven individual schemes (C1 to C3 and N1 to N4) subject to local consultation.
3. That approval be given to complete the 2011/12 LIP projects, at a cost of £190,000 and to initiate the 2013/14 projects, at a cost of £50,000, as detailed in paragraph 4 of the report.
4. That approval be given to deliver the smarter travel programme at a cost of £303,000, as detailed in paragraph 5 of the report.
5. That approval be given to carry out stage 1 of the Shepherds Bush Town Centre West Major Project at a cost of £180,000, as detailed in paragraph 6 of the report.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

190. SCHOOL ORGANISATION STRATEGY 2012-13

RESOLVED:

1. That approval be given to the revised School Organisation Strategy, as set out in this report.
2. That approval be given to develop the proposals to facilitate a tender process for the relocation of Holy Cross to the Clancarty Road site and the subsequent relocation of the infant bilingual provision to Basuto Road, as set out in paragraph 2.3.1 of the report.
3. That approval be given to further develop proposals and to invite tenders for the following schemes as set out in paragraph 2.3.1 of the report, and that authority be delegated to the Cabinet Member for Children's Services, in consultation with the Executive Director of Children's Services, to award contracts to the successful tenderers:
 - Clancarty Road – project management and design (up to £300,000)
 - Basuto Road – enabling works (up to £850,000)
 - Queensmill Special School – temporary facilities at Gibbs Green School (up to £300,000)
4. That approval be given to further develop proposals, including surveys, project management and design work, for Queensmill Special School and the Haven Respite Centre, as set out in paragraph. 2.3.2 of the report.
5. That approval be given to the suspension of the disposal of Fulham Cross Youth Centre for a period of two years to enable the relocation of the Contact Service, as set out in paragraph 2.3.3 of the report.
6. That approval be given to delegate the tender award for the enabling works at Fulham Cross Youth Centre to the Cabinet Member for Children's Services in consultation with the Director of Children's Services up to £100,000.

7. That approval be given to further develop feasibility studies in respect of securing additional capacity at St Stephens Primary School , Pope John Primary School, Bentworth Primary School and Burlington Danes Academy, as set out in paragraph 3.1 of the report.
8. That approval be given to £1 million of in year capital funding being allocated to Sacred Heart High School to manage directly, as part of a contribution to the estimated capital project estimated to cost £2.5 million, to develop the recently vacated convent section of the school for enhanced provision.
9. That approval be given to the allocation of £400,000 directly to Lady Margaret School as part of the Council's contribution to facilitate a bulge class in September 2012 as set out in paragraph. 3.1.5 of the report, and to support its longer term aspiration of increasing capacity.
10. That approval be given to invite tenders for bulge classes at John Betts Primary and Brackenbury up to £250,000 per school subject to further feasibility work, and that authority be delegated to the Cabinet Member for Children's Services, in consultation with the Executive Director of Children's Services, to award contracts to the successful tenderer.
11. That up to £100,000 of capital funding be allocated to supplement approved government funding, if necessary, to deliver the Studio School at the Fulham Education Federation from September 2012 as set out in paragraph 3.1.9 of the report, and that approval be given to invite tenders for the scheme and that authority be delegated to the Cabinet Member for Children's Services, in consultation with the Executive Director of Children's Services, to award contracts to the successful tenderer up to the total £700,000 allocation.
12. That approval be given to the leasing of the Cambridge School site to West London Free School as set out in paragraph 3.1.10 of the report and that the Cabinet Member for Children's Services be authorised, in consultation with the Executive Director of Children's Services, to agree the final lease subject to government approvals.
13. That approval be given to develop proposals for the William Morris 6th form provision at the Dunstan Road Clinic building as set out in paragraph 3.1.11 of the report.
14. That authority be delegated to the Cabinet Member for Children's Services, in consultation with the Executive Director of Children's Services, to finalise land transfers in accordance with statutory guidelines for Academy/Trust schools as set out in paragraph 3.4 of the report.
15. That authority be delegated to the Cabinet Member for Children's Services, in consultation with the Executive Director of Children's Services, to approve projects for inclusion in the annual Revenue Maintenance Programme up to the remaining value of £835,000 with priority given to works that address issues of health and safety compliance, as set out in paragraph 3.5 of the report .

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

191. REMODEL OF DAY SERVICES

RESOLVED:

1. That approval be given for the existing mental health drop-in to continue to operate from 50 Ellerslie Road and share the premises with Nubian Life day service, and to minor improvements to the building to accommodate the needs of the respective service users to be done in consultation with the users of both services.
2. That the Council negotiates and awards a contract with the current providers (Nottingham Housing Trust) for the management of Elgin Resource Centre for a period of a further 18 months and that authority be delegated to the Cabinet Member for Community Care and the Executive Director of Adult Social Care to approve final terms.
3. That approval be given to waive Contract Standing Orders for the reasons detailed in the report (contract annual value £278,200).

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

192. AWARD OF THE WEST LONDON HOUSING RELATED SUPPORT JOINT FRAMEWORK AGREEMENT 2012-16

RESOLVED:

That authority be delegated to the Cabinet Member for Community Care, in conjunction with the Executive Director of Adult Social Care and the Executive Director of Finance and Corporate Governance, to award the West London Housing Related Support Joint Framework Agreement 2012 – 2016, and to:

- (i) award Hammersmith and Fulham call off contracts from the framework agreement throughout the four year period 2012-2016, and
- (ii) authorise the entering into of ancillary agreements (mini-tenders) for the operation of the framework once awarded.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

193. AWARD OF THE CONTRACT FOR ADVERTISING AND SPONSORSHIP SERVICES

RESOLVED:

That the report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

194. AWARD OF THE OF THE MANAGEMENT OF RAVENSCOURT PARK CAFE CONTRACT

RESOLVED:

That the report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

195. DELIVERY OF THE COUNCIL'S TRADE WASTE SERVICE FROM 2012/13

RESOLVED:

That the Council continues to deliver a Trade Waste Sales Operation while a further review is undertaken as part of the wider Bi-Borough transformation review for the new Environment, Leisure and Residents Services Department by March 2013 be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

196. CONTRACTS FOR THE MANAGEMENT, MAINTENANCE AND DEVELOPMENT OF SATELLITE TENNIS CENTRES

RESOLVED:

1. That the tender process, as set out by the Council's Standing Orders, to outsource the management of tennis centres at Eel Brook Common,

Ravenscourt Park and Hurlingham Park, which may include a forward eAuction for the annual rent, be approved.

2. That authority be delegated to the Cabinet Member for Residents Services, in consultation with Executive Director of Environment, Leisure and Residents Services, to award the contract(s) for the management, maintenance and development of the tennis centres at Eel Brook Common, Ravenscourt Park, and Hurlingham Park.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

197. PARKS CAPITAL PROGRAMME

RESOLVED:

1. That approval be given to spend £500,000 from the Parks Capital Fund in 2012-13 plus other funds already budgeted, totalling £1.969 million, to make park improvements as set out in paragraph 4.5 of the report.
2. That approval be given to any resulting project underspends being reinvested back into park improvement projects including, but not exclusive to, Bishops Park, Hammersmith Park and Wormwood Scrubs as set out in paragraph 4.6 in consultation with the Cabinet Member for Residents Services and the Executive Director of Finance and Corporate Governance.
3. That approval be given to consider the results of the public consultation for each of the parks and to undertake the prescribed works to the parks specified in paragraph 2.1 of the report.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

198. THE AGREEMENT FOR POLO IN THE PARK 2013-19

RESOLVED:

1. That the agreement with City Events Limited to organise and deliver the 'Polo in the Park' event at Hurlingham Park for seven years from 2013 to 2019 be approved.
2. To note that under the new agreement the average net income for the event will be £81.4k per annum, representing a 43.5% increase on the previous commercial agreement (average £56.7k per annum.)
3. That City Events Limited will undertake reinstatement works post event at their own cost be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

199. THE FUTURE OF RESIDENT INVOLVEMENT AND THE LEVY IN LBHF

RESOLVED:

1. That the outcome of the Section 105 consultation with residents be noted.
2. That the Resident Involvement Strategy attached at Appendix 1 be adopted.
3. To cease the Tenant's Levy with effect from 1 April 2012 be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

200. FORWARD PLAN OF KEY DECISIONS

The Forward Plan was noted.

201. SUMMARY OF OPEN DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION

The summary was noted.

202. SUMMARY OF URGENT DECISIONS TAKEN BY THE LEADER, REPORTED TO THE CABINET FOR INFORMATION

The summary was noted.

203. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

204. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 30 JANUARY 2012 (E)

RESOLVED:

That the minutes of the meeting of the Cabinet held on 30 January 2012 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

205. AWARD OF CONTRACT FOR PUBLIC LIGHTING AND ANCILLARY WORKS 2012-15 : EXEMPT ASPECTS (E)

RESOLVED:

That the recommendations contained within the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

206. AWARD OF THE MANAGEMENT OF RAVENSCOURT PARK CAFE CONTRACT : EXEMPT ASPECTS (E)

RESOLVED:

That the recommendations contained within the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

207. DELIVERY OF THE COUNCIL'S TRADE WASTE SERVICE FORM 2012/13 : EXEMPT ASPECTS (E)

RESOLVED:

That the report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

208. **AWARD OF THE CONTRACT FOR ADVERTISING AND SPONSORSHIP SERVICES : EXEMPT ASPECTS (E)**

RESOLVED:

That the recommendations contained within the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

209. **THE FUTURE OF RESIDENT INVOLVEMENT AND THE LEVY IN LBHF : EXEMPT ASPECTS (E)**

RESOLVED:

That the report be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

210. SUMMARY OF EXEMPT DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION (E)

The summary was noted.

211. SUMMARY OF EXEMPT URGENT DECISIONS TAKEN BY THE LEADER, AND REPORTED TO THE CABINET FOR INFORMATION (E)

The summary was noted.

Meeting started: 7.00 pm

Meeting ended: 7.12 pm

Chairman